

Anthony Capizzi, Administrative Judge  
Helen Wallace, Judge



Eric J. Shafer  
Court Administrator

**Montgomery County Common Pleas Court**  
**Juvenile Division**  
380 West Second Street  
Dayton, Ohio 45422-4240  
Fax (937) 496-6857

## **NOTICE OF VACANCY: NATURAL HELPER COORDINATOR -FT**

**Notice Issued**            August 9, 2019

**Posting Period**        August 9, 2019 – August 23, 2019

**Department**            Probation Services

### **DISTINGUISHING JOB CHARACTERISTICS**

Responsible for implementing all aspects of the Natural Helping Program that includes integrating community based Natural Helpers (Mentors) into a seamless juvenile justice, substance abuse service delivery system. Work involves the coordination of Natural Helper activities including recruitment, training, screening, matching/linking, and match support. Promote the Natural Helping program by delivering presentations to the faith community, civic and other organizations that are possible sources of Natural Helpers. Nurture and implement the full development of the Reclaiming Futures Model.

**“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”**

### **QUALIFICATIONS**

Bachelors degree in psychology, sociology, criminal justice, social work or related field with one to two years related experience. Ability to pass a criminal background check. A valid Ohio Driver’s license is required.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

**Position Location**    3501 Merrimac Ave.

**Salary:**                \$16.76 hourly

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may submit application or resume with cover letter, Attention:  
Human Resources, Montgomery County Juvenile Court, 380 W. Second St. Dayton, OH 45422.

**AN EQUAL OPPORTUNITY EMPLOYER**