Hardware and Software Requirements for Electronic Filing

The following hardware and software requirements are needed to file documents electronically in the Montgomery County Juvenile Court:

- Personal computer:
- Operating system: OS, PC, or Linux
- Internet connection. (Broadband is recommended.)
- Internet browser:
    - Microsoft Edge
    - Mozilla Firefox
    - Safari
    - Chrome (version 98.x or higher)
- PDF converter software, such as Adobe Acrobat. Do not use software that embeds advertisements in the creation of the PDF document.
- Word processor, such as WordPerfect or Microsoft Word.
- Scanner for imaging documents: any scanner capable of converting images to OCR PDF format. (Image resolution must be between 200-300 dpi for smaller file sizes.) A free PDF App can be used to scan each page manually.
- Email account: any provider. Set spam software to accept documents from cacd.uscourts.gov.
- MCJC Account log-in and password.