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ODJFS Rule: 5101: 2-5-08
COA Standard: PA-AM 2.01(b), 2.02, 3.01, 3.02(a-c, e),
3.03(b), 4.01, 4.02, 4.03
Review/Revised: 4/14/2010; 3/25/2020

Governance & Administration

As a local public entity that is not a public children services agency (PCSA), NRTC has identified in writing to the Ohio Department of Job and Family Services (ODJFS) how the requirements of rule 5101: 2-5-08 are met, even though Nicholas Residential Treatment Center (NRTC) does not have a governing body.

Nicholas Residential Treatment Center was established and is operated by the Montgomery County Common Pleas Court, Juvenile Division. NRTC is a department within the Court. The Judges of the Court, maintain the ultimate right and responsibility to establish policies governing the work force of the Court. The Judges delegate to the Court Administrator the general administrative duties that must be performed day to day. Appointed department heads, or Directors, work directly under the supervision of the Court Administrator. As such, the Court Administrator fulfills the requirements of the rule. The requirements shall include, but are not limited to:

1. Hiring an administrator who meets the minimum qualifications pursuant to rule 5101: 2-5-09 of the Administrative Code.
 - The Court Administrator is responsible for hiring and administrator/director for NRTC.
2. Annually evaluating the performance of the agency's administrator/director in writing.
 - The Court Administrator completes a written annual evaluation of NRTC's administrator/director.
3. Assuring compliance with requirements of Chapters 5101:2-1, 5101:2-5, 5101:2-7, 5101:2-9, 5101:2-33, 5101:2-39, 5101:2-42, 5101:2-47, and 5101:2-48 of the Administrative Code as applicable to NRTC's certified functions.
 - The Court Administrator monitors and assures compliance with these requirements.
4. Reviewing, approving, and monitoring a written annual budget for NRTC. Such budget shall ensure funding to provide services relevant to all certified functions and detail anticipated income and expenditures.
 - The Court Administrator submits a written annual budget to the MCJC Administrative Judge each year by September 30th. The Administrative Judge reviews and approves the budget. The Court Administrator and NRTC's administrator/director monitor the budget.

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5. Conducting an annual review of the NRTC's written policies relevant to NRTC's certified functions.
 - The Court Administrator and NRTC administrator/director conduct an annual review of the Center's written policies relevant to its certified functions.

The Director, under the supervision of the Court Administrator, will demonstrate effective management of the department's mission, vision, budget, and strategic goals through long-term planning, policy review and implementation, and responsiveness to Court, agency, and community needs. The Director and Managers will carry out and/or review these responsibilities.

NRTC maintains a current table of organization. Any persons employed by NRTC are not eligible to vote on or participate in the decision making process with respect to any matter or issue in which he/she could benefit financially or materially.

NRTC has a written mission statement and a description of its programs.

Mission, Vision, and Value Statement

The Mission and Vision of the Nicholas Residential Treatment Center is to assist at-risk youth in becoming productive, responsible citizens through providing diverse, comprehensive treatment and rehabilitative services to the youth and their family, and to reduce or eliminate the youth's involvement in the juvenile justice and/or child welfare systems.

Nicholas Residential Treatment Center places value on taking an inclusive, engaging approach with youth, staff and the community; empowering youth to shape their futures, embracing employee diversity and encouraging involvement with policy formation and decision making, and ensuring regular communication and strategic participation with our stakeholders and community partners.

Programs

Therapeutic and Treatment Services

Through facility's partnership with South Community, Inc., therapeutic services are addressed through family, individual, and group treatment based on need and assessed risk. Services are initiated when a youth is admitted into the program and are continued throughout the youth's stay. The ongoing counseling is designed to develop parent-child accountability, treatment consistency and to provide for a more natural progression and re-integration of the youth into their family and community. Sessions focus on establishing responsible, pro- social behaviors and assisting each youth in resolving his/her problems.

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Education

1. NRTC established the Nicholas-Liberty School, chartered in 1982 as an ungraded, special purpose school. Classroom teachers provide concentrated work in the areas of reading, language arts, math, science, social studies and life skills.
2. The education component focuses on the following:
 - Acquisition of basic and essential academic skills
 - Individualized instruction based on educational assessment
 - Small classroom grouping to facilitate learning and motivation
 - Development of a positive educational environment for each student
 - Specialized courses or subject content for the remedial or advanced student

Recreation

1. NRTC provides access to a variety of recreational activities including but not limited to:
 - Sports (basketball, football, track, softball, etc.)
 - Arts and crafts
 - Special events and field trips
 - Games and television
 - Off-campus trips to the movies or bowling alley
 - Use of the local YMCA or similar locations