NRTC has a handbook for each youth and their families. The custodial agency, custodial parent or guardian of a youth and each youth is given the handbook and an explanation of its contents upon admission. Receipt of the handbook is documented by the youth and the parent/guardian on the Orientation Checklist forms. NRTS’s handbook is compliant with rule 5101: 2-9-15 of the Ohio Administrative Code. See addendum: Youth and Family Handbook and AOD Youth and Family Handbook.