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ODJFS Rule: 5101: 2-9-02
Reviewed/
Revised: 4/24/20

When youth are present during waking hours at NRTC, there will be at least one child care staff person for each ten youth. Child care staff shall be on duty providing supervision to youth where two or more youth are congregated to ensure an appropriate level of supervision of all areas of the facility, considering the ages and functioning levels of each youth in care.

Child care staff shall provide supervision within sight or sound of the youth pursuant to the level of supervision specified in the youth's service plan and/or program level. A youth may be left alone or unsupervised only in accordance with the service plan and/or program level of that youth.

NRTC shall have at least one awake child care staff person monitoring each living unit where youth are present during nighttime sleeping hours. There will be a minimum of one child care staff member for each twenty youth during sleeping hours.

Staff members at NRTC shall not have overnight guests in the facility.

NRTC has a written work schedule including provisions for use of relief staff and a backup plan for emergency relief staff. All relief child care staff and emergency child care staff shall meet the requirements of rules 5101: 2-5-09 and 5101: 2-9-03 of the Administrative Code.

1. NRTC has a Staff Pattern which is updated as staffing or schedule changes occur.
2. NRTC employs part-time Youth Specialist to serve as relief staff and provide coverage when needed.
3. In the event of an emergency, all supervisory staff shall report to work as assigned by the Director.

Newly hired child care staff shall be given on-the-job supervision and are not left unsupervised with youth until all of the following requirements have been met:

1. The person has completed the initial orientation required by rule 5101: 2-9-03 of the OAC.
2. The person has completed an additional twenty hours of the first year training required by rule 5101: 2-9-03 of the OAC.

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3. The person possesses a current American Red Cross or equivalent first aid and CPR certification. The CPR certification shall be the type applicable to the age and size of the youth able to be served in the facility.
4. The person has been trained and certified in Crisis Prevention Intervention.
5. The person has completed Trauma Informed Care training.

NRTC requires that the facility has received and reviewed the results of the criminal records check required by rule 5101: 2-5-09.1 of the OAC, and ensured that the employee has met the requirements pursuant to paragraph (H) of rule 5101:2-5-09 of the Administrative Code prior to hiring.

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