

Chapter: Safety & Emergency Procedures
Subject: Fire Safety
Section: 9.4
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ODJFS Rule: 5101: 2-9-08
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NRTC has secured a JFS 01200 "Fire Inspection Report Child Care Facilities Licensed/Certified by the Ohio Department of Job and Family Services" (rev. 10/2000) fire safety approval or other form used for a local or state fire inspection in each of the following instances:

1. Within six months prior to initial certification.
2. At the time of any major modification or alteration of any existing structure, unless the structure will no longer be in use and is inaccessible to children.
3. Not more than twelve months following the date of the previous inspection.

All fire safety approvals are secured from the state fire marshal or from a township or municipal fire department which has personnel certified to inspect and approve the fire and building code use group applicable to the residential facility.

1. The Center's fire inspections are completed by members of the Jefferson Township Fire Department.

NRTC has smoke detectors located according to instructions of the local fire safety inspector or state fire marshal. Each smoke detector at NRTC is tested at least twice annually at regularly spaced intervals. Such testing shall be documented in a log which indicates the date of the test, the results, and action taken if the result of the test indicated that the smoke detector was inoperable or malfunctioning. If the Center has a combined smoke detector and fire alarm system, a fire alarm inspection shall be conducted by a company approved to test such equipment at least twice annually at regularly spaced intervals, or approved by a local or state fire inspector. NRTC obtains annual alarm system testing and has documentation of testing.

1. NRTC's smoke detector & fire alarm system is tested and maintained by Rankin and Houser. Testing occurs twice annually in March and September. Rankin and Houser will provide NRTC with a Fire Alarm Inspection Report for each test, and the information is documented on the Fire Alarm Tests form.

NRTC has fire extinguishers in specific locations as required by the certified fire inspector. Fire extinguishers are inspected as required by the fire inspector and documentation maintained.

1. NRTC's fire extinguishers are maintained by Silco, and they are inspected on an annual basis. The fire extinguishers are tagged with the date of inspection, and the invoice is maintained on file.

NRTC does not allow candles to be burned in sleeping areas, and free-standing wood-burning stoves and unvented heaters shall not be used. Portable heaters may be used and maintained in accordance with manufacturer's instructions, if the heater has been approved by the Underwriter's Laboratory, and if they are not prohibited by any local or state ordinances, or by a fire inspector.