



**Montgomery County Common Pleas Court  
Juvenile Division**

380 West Second Street  
Dayton, Ohio 45422-4240  
(937) 496-7908  
Fax (937) 225-5800

**NOTICE OF VACANCY: SPECIALIZED EDUCATION PROBATION OFFICER IV – (FT)**

**Notice Issued**            October 8, 2021

**Posting Period**        October 8, 2021 – October 22, 2021

**Department**            Probation Services

**DISTINGUISHING JOB CHARACTERISTICS**

Specialized Education Probation Officer IV will receive specialized training to provide individualized assessment, Strength-Based/Family-Centered case planning and management, and effective supervision. Works closely with parents, guardians and school personnel in enforcing regular school attendance, behavior and school performance, screen and advocate for special education and disability needs, as well as compliance with all other terms of probation. The primary objective of these services is to increase the opportunity for the probationers and /or at risk youth to achieve academic success, and to empower and support parents to become the primary charge agent for their children.

The Juvenile Probation Officer IV also performs the duties of Juvenile Probation Officer II, and provides training to Probation Officers, interns and volunteers. Employee may occasionally have to travel out of state, and will respond to emergency situations during off-hours.

**“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”**

**QUALIFICATIONS**

Bachelor’s degree in special education, psychology, sociology, criminal justice, social work, or related field with 3 years’ experience in the juvenile justice system and/or education system; Demonstrate skill and expertise in a special education pertinent to Juvenile Justice; Completion of 50 hours training per year in the field of expertise; A Master’s Degree may be substituted for up to two years’ experience at the Director’s discretion.

A minimum three years of experience serving youth who are at risk of school failure.

Strong understanding of federal and state special education laws pertaining to IEP development and compliance.

Anthony Capizzi, Administrative Judge  
Helen Wallace, Judge



Eric Shafer  
Court Administrator

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Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

**Position Location**      3501 Merrimac Avenue, Dayton, Ohio

**Salary:**                      \$22.46 hourly / \$46,716.80 annually

Applications will be accepted until 4:00 p.m. on the last day of the posting date.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

**AN EQUAL OPPORTUNITY EMPLOYER**