



**Montgomery County Common Pleas Court
Juvenile Division**

380 West Second Street
Dayton, Ohio 45422-4240
(937) 225-4141
Fax (937) 496-7270

NOTICE OF VACANCY: EDUCATION ADVOCATE – FULL-TIME

Notice Issued December 16, 2021
Posting Period December 16, 2021 – Until Filled
Department Intervention Center (Education Unit)

DISTINGUISHING JOB CHARACTERISTICS

Conducts Administrative Hearings and participates in multidisciplinary team meetings to address the needs of a family with a primary focus on school attendance, performance and educational programming assistance. The employee provides and maintains documentation, administers sanctions, refers adults/juveniles for treatment and community services. Employee is expected to maintain a high standard of case management and involvement with families; and is responsible for case presentation within a Court setting.

Employee will have the option of being cross-trained in various positions within the department. The traditional schedule for this position is weekdays, 8:30am-4:30pm, with one late night per week.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

Bachelor’s Degree in social work, education, psychology, sociology, criminal justice or related field with a minimum of 2 years related experience. Ability to pass a criminal background check. LSW and or Education background preferred.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Position Location 380 West Second Street, Dayton, OH 45422

Salary: \$20.89 hourly

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street Dayton, OH 45422.

AN EQUAL OPPORTUNITY EMPLOYER