

Chapter: Fiscal Management
Subject: Youth's Money
Section: 2.2
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ODJFS Rule: 5101: 2-9-17
Reviewed/
Revised: 5/1/20

Any money provided to or earned by a youth will be considered to be the youth's money and not funds belonging to the staff or NRTC.

NRTC will ensure that any youth having the opportunity to receive or earn money has an account either at an established financial institution or at NRTC for the safe keeping of such money. If the account is maintained at NRTC, a written report of the current balance, deposits, withdrawals earned shall be provided to the youth at least every three months. A copy of the written report shall be maintained in the youth's record.

1. Any money provided to youth for activities is maintained in a locked cabinet in a locked office. A supervisor maintains a financial transaction log for each youth having money, detailing the current balance, deposits and withdrawals. Youth initial the log each time that money is deposited or withdrawn from the account. Youth earning money as a result of employment are encouraged to open an account at an established financial institution.

NRTC may issue credit script to youth, in lieu of legal tender, for use within the facility.

1. Youth may purchase activities or snacks/candy using PACK Points earned.

At the time of discharge or within ten days of an unplanned discharge, funds belonging to a youth kept at or by NRTC will be returned to the youth.

1. When a youth advances to Aftercare or is terminated from the program, the supervisor returns the money to the youth either personally or by mail. The financial transaction log is updated to reflect the money has been returned to the youth, and it is placed in the youth's file.

NRTC will not charge a youth for an item required to be provided to the youth as required in Chapter 5101: 2-9 of the Administrative Code unless the youth is learning life skills as part of an independent living program.