

Chapter: Safety & Emergency Procedures  
Subject: General Safety & General Maintenance  
Section: 9.2  
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ODJFS Rule: 5101: 2-9-06; 5101: 2-9-04  
COA Standard: PA-ASE 1.01, 4, 7.02  
Review/Revised: 4/27/20; 3/3/21

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1. NRTC prohibits the presence of any explosives, pyrotechnics, firearms, chemical weapons, or other similar devices or substances anywhere on the grounds of NRTC.
2. NRTC prohibits any staff person, youth or security personnel to bear any firearm, chemical weapon, or other weapon or similar device while such person is anywhere on the grounds of the facility. Nothing in this paragraph shall be construed as prohibiting law enforcement authorities from bearing arms when they are present at NRTC in conjunction with their official responsibilities.
3. The facility is to be free of peeling or chipping paint.
4. All porches and patios more than thirty-six inches above ground level, elevated walkways, and elevated play areas on the grounds of NRTC shall be enclosed with barriers designed to prevent falls.
5. All workshop or outdoor power-driven equipment used by NRTC are maintained and operated in accordance with manufacturer's instructions. Such equipment may be used by youth as permitted by law but only when under the supervision of a staff person.
  - These types of equipment are not stored on the grounds of NRTC, as facility maintenance is performed by the County Public Works Department and/or outside contractors.
6. Smoking is not permitted in the presence of youth. Smoking is prohibited on the grounds and inside NRTC. There is no smoking in vehicles while transporting youth at the facility.
7. All stairways accessible to youth within or on the grounds of NRTC which contain more than four steps are to be equipped with arailing.
8. Outdoor areas on the grounds of or immediately adjacent to NRTC which are potentially hazardous to residents are safeguarded considering the age and functioning level of the youth.
9. Pets or other animals in or on the premises of NRTC are to be kept in a safe and sanitary manner in accordance with the state and local laws. Pet vaccinations will be required to be maintained current at all times.
10. All youth residing at NRTC are protected from animals in and on the premises of the facility which are potentially dangerous to their health and safety.

11. All locks on at least one door to any room or storage area in which a youth could be confined in at NRTC are the type which permit the door to be unlocked from either side of the door and be unlocked from the inside of the room without a key. A door or a separate entrance to a portion of the residential facility, such as a basement or outside storage room that is not accessible from within the facility, or a door on a separate building such as a garage, barn or storage shed on the grounds of the facility does not need a lock that can be unlocked from either side of the door. Keys to such locks are kept in the control room, accessible only to staff or the operations managers office.
12. All doors on toilet stalls or shower stalls are the type which permit the door to be unlatched from either side of the door unless the stall is of such construction as to permit emergency access by climbing over or crawling under the partitions.
13. Any poisonous, toxic or flammable materials and substances maintained for any purpose on the grounds of the facility are maintained in locked storage areas and according to the manufacturer's instructions.
14. All structures, grounds, furnishings or equipment used by or located on the grounds of NRTC are continuously maintained in good repair and in clean condition.
15. All rooms, corridors and stairways at NRTC are equipped with operable electric illumination.
16. NRTC has working exterior electrical illumination for operable entrances and stairways to occupied buildings.