



Montgomery County Juvenile Court

Judge Anthony Capizzi
Judge Helen Wallace
Court Administrator Eric Shafer



Job Title: Work Detail Coordinator

Department: Probation

Posting Issued: October 4, 2022

Posting Closing: Until Filled

Position Location: 3501 Merrimac Ave Dayton, Ohio 45405

Job Type: Full-time

Salary: \$14.48/hr.

Shift: 1st and 2nd

BENEFITS

Insurance: Comprehensive Health, Dental, and Vision Insurance; \$60,000 in basic life and AD&D coverage;

Paid Time Off: Paid Vacation, Sick Leave and Personal Leave;

Retirement: Employer contribution to the Ohio Public Employees Retirement System (OPERS); Voluntary Deferred Compensation Plans offered.

Other: Tuition Reimbursement

DISTINGUISHING JOB CHARACTERISTICS

This position supervises and works with juveniles, ages 12-19, at work sites. Monitors and reports youth's participation. Provides instruction and direction to youths involved in work details such as flyer distribution, serving food to those in need, community art/beautification projects, picking up and bagging trash, and other general maintenance tasks.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

High school Degree, GED or equivalent and demonstrate ability to learn job requirements. Experience with at risk youth preferred. Must have valid driver's license and proof of insurance. Ability to pass a criminal background check.

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Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street, Dayton, OH 45422

AN EQUAL OPPORTUNITY EMPLOYER