



Montgomery County Juvenile Court

Judge Helen Wallace
Judge Julie Bruns
Court Administrator Eric Shafer



Job Title: Probation Officer IV (Intake)

Department: Probation

Posting Issued: March 3, 2023

Posting Closing: March 31, 2023

Position Location: 3501 Merrimac Ave Dayton, OH 45405

Job Type: Full-time

Salary: \$48,585.47/Annually

Shift: 1st

BENEFITS

Insurance: Comprehensive Health, Dental, and Vision Insurance; \$60,000 in basic life and AD&D coverage;

Paid Time Off: Paid Vacation, Sick Leave and Personal Leave;

Retirement: Employer contribution to the Ohio Public Employees Retirement System (OPERS); Voluntary Deferred Compensation Plans offered.

Other: Tuition Reimbursement

DISTINGUISHING JOB CHARACTERISTICS

Administer individualized assessments, Strength-Based/Family-Centered case planning and management. Work closely with parents, guardians, court and school personnel in quickly assessing youth's needs and expediting services by compiling recommendations for probation programming and supervision. Review collateral information such as abuse and neglect history, educational, mental health, substance use, and other pertinent information from other agencies involved with youth and/or family.

The Juvenile Probation Officer IV also performs the duties of Juvenile Probation Officer II, and provides training to Probation Officers, interns and volunteers. Employee may occasionally have to travel out of state, and will respond to emergency situations during off-hours.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

Bachelor's degree in psychology, sociology, criminal justice, social work or related field with 3 years experience in the juvenile justice system. Demonstrated skill and expertise in a specialized area pertinent to Juvenile Justice. Completion of 40 hours training per year in the field of expertise. A Master's Degree may be substituted for up to two years experience at the Director's discretion.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street, Dayton, OH 45422

AN EQUAL OPPORTUNITY EMPLOYER