

# **Juvenile Court Driving Privileges** **Information:**

**Walk-In Hours:** Monday, Tuesday, and Thursday 9AM to noon  
**By Appointment:** please use contact info below to schedule

To receive privileges, you **MUST:**

- 1) Pay all fines and court costs in full**
- 2) Bring VALID proof of insurance**
- 3) Bring following paperwork to the Clerk's Office:**

\***School:** No proof of attendance is needed if the youth only drives to/from high school. If the youth attends college or some program other than high school, you must provide a copy of youth's class schedule. If attending summer school, you must bring a letter from the school.

\***Work:** A check stub or letter from the employer on company letterhead. In addition to this proof of employment, you must have the supervisor's name, phone number, and the address of where the youth is employed.

\***Extracurricular Activities:** A written schedule or letter on letterhead from the coach/director, with an explanation of the activity. In addition to this proof, you must have the coach/director's name and phone number.

**If you have any questions or to schedule an appointment  
please contact: Regina Phillips at (937) 496-7900 or  
traffic.court@mcjcoho.org**