



## Montgomery County Juvenile Court

Judge Helen Wallace  
Judge Julie Bruns  
Court Administrator Eric Shafer



**Job Title:** Natural Helper Coordinator

**Department:** Volunteer Services

**Posting Issued:** June 5, 2023

**Posting Closing:** Until Filled

**Position Location:** 3501 Merrimac Ave Dayton, OH 45405

**Job Type:** Full-time

**Salary:** \$19.59/hr

**Shift:** 1<sup>st</sup> with some evenings/after-hours events

### **BENEFITS**

**Insurance:** Comprehensive Health, Dental, and Vision Insurance; \$60,000 in basic life and AD&D coverage;

**Paid Time Off:** Paid Vacation, Sick Leave and Personal Leave;

**Retirement:** Employer contribution to the Ohio Public Employees Retirement System (OPERS); Voluntary Deferred Compensation Plans offered.

**Other:** Tuition Reimbursement

### **DISTINGUISHING JOB CHARACTERISTICS**

Responsible for implementing all aspects of the Natural Helper Program that includes integrating community based mentors into a seamless juvenile justice, substance abuse service delivery system. Our Natural Helper Coordinators will network with diverse populations building relationships. Our Natural Helper Coordinators will provide coordination of Natural Helper activities including linking mentors to youth, planning and participating in after-hours events, mentoring and advocating for youth and providing match support to our mentors. Natural Helper Program activities may include field trips, crafts, outdoor activities, bowling and participating in community events, etc.

**“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”**

### **QUALIFICATIONS**

Bachelor’s degree in psychology, sociology, criminal justice, social work or related field with one to two years related experience. Ability to pass a criminal background check. A valid Ohio Driver’s license is required.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street, Dayton, OH 45422

Contact Info: [hr@mcjcoho.org](mailto:hr@mcjcoho.org)

**AN EQUAL OPPORTUNITY EMPLOYER**