



Montgomery County Juvenile Court

Judge Helen Wallace
Judge Julie Bruns
Court Administrator Eric Shafer



Job Title: English Teacher

Department: Education

Posting Closing: Until Filled

Position Location: 380 W. 2nd St Dayton, OH 45422; 333 Access Rd New Lebanon, OH 45345; or 593 Infirmary Rd Dayton, OH 45417

Job Type: Full-time

Salary: Commensurate with educational level and experience

Shift: 1st

BENEFITS

Insurance: Comprehensive Health, Dental, and Vision Insurance; \$60,000 in basic life and AD&D coverage;

Paid Time Off: Paid Vacation, Sick Leave and Personal Leave;

Retirement: Employer contribution to the Ohio Public Employees Retirement System (OPERS); Voluntary Deferred Compensation Plans offered.

Other: Tuition Reimbursement

DISTINGUISHING JOB CHARACTERISTICS

Provides academic instruction to students on an intermittent basis across a wide range of grade and educational levels. Substitute teachers report on an as needed basis for absent teachers and teach a wide range of subjects. This position teaches students who are detained in a secure correctional facility.

“In this position, you are an At-Will Employee serving at the pleasure of the Administrative Judge.”

QUALIFICATIONS

The successful candidate will possess a minimum of a bachelor’s degree in secondary education, special education, social work, counseling, or related field; Ohio 5-Year Professional or Resident Educator Grade 7-12 Integrated Language Arts license or the ability to obtain an Alternative Resident Educator License. Three years of teaching experience preferred.

Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

Interested candidates may apply online at <http://www.mcjcoho.org/job-openings/>

Human Resources, Montgomery County Juvenile Court, 380 W. Second Street, Dayton, OH 45422

Contact Info: hr@mcjcoho.org

AN EQUAL OPPORTUNITY EMPLOYER

POSITION DESCRIPTION

Montgomery County Common Pleas Court

Juvenile Division

Classification Title:	English Teacher
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DEPARTMENT	Education	EMPLOYMENT STATUS	Full-Time
FLSA STATUS	Exempt	REPORTS TO	Building Coordinator
PAY GRADE	Steps	WORK SCHEDULE	40 Hours per week
CIVIL SERVICE STATUS	Unclassified		

DISTINGUISHING JOB CHARACTERISTICS

Provides academic instruction to students in the area of English Language Arts to students across a wide range of grade and academic levels within a secure juvenile detention facility.

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ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty listed below. Reasonable accommodations will be made for disabled persons, covered by the Americans With Disabilities Act, in accordance with its requirements.

OTHER DUTIES AND RESPONSIBILITIES

- Design and implement engaging and differentiated instruction based on analyzed student data
- Collaborate effectively with other teachers and administration to implement instructional strategies that promote student success in content areas
- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible
- Select, develop, and use a variety of diagnostic, formative, and summative assessment to inform instruction and ensure student learning
- Prepare, administer, grade, and analyze assignments and assessments in order to evaluate student’s progress, strengths and areas of need and provide feedback.
- Proven ability to work as a member of a team which includes regular attendance at work
- Ability to integrate technology into instructional delivery and use data to support, drive and shape decision making (Data Folders).
- Provides appropriate resources and learning materials for students
- Commitment to meeting the needs of every child in a diverse population
- Commitment to his/her own learning and professional development and ability to participate in professional course offerings as needed.
- Prepare standard-based lesson plans and have the materials and classroom environment ready for instruction

REV: 7/12/2024

- Modify teaching methods and instructional materials to meet students' varying needs and interests
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students
- Follow curriculum standards, pacing guidelines or requirements of the state and school district
- Maintain accurate and complete student records as required by laws, district policies, and administrative regulations.
- Prepare objectives and outlines for courses of study, following curriculum standards, guidelines or requirements of states and schools
- Use computers, audiovisual aids, and other technology in instruction
- Prepare for assigned classes, and show written evidence of preparation upon request of immediate supervisors
- Collaborate with other teachers and administrators in the development, evaluation, and revision of programs

SCOPE OF SUPERVISION

Under the general supervision of the School Principal, plan and organize instruction in ways that maximize student learning, employ appropriate teaching and learning strategies to communicate subject matter to students including to meet diverse student needs.

USUAL PHYSICAL DEMANDS

The following physical demands are typically exhibited by position incumbents performing this job's essential duties and responsibilities. These physical demands are not, and should not be construed to be job qualification standards, but are illustrated to help the employer, employee and/or applicant identify tasks where reasonable accommodations may need to be made when an otherwise qualified person is unable to perform the job's essential duties because of an ADA disability.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Demonstrate successful interactions with families and colleagues
- Excellent understanding of curriculum across subject areas, the Common Core State Standards, and the importance of literacy and language based approaches to teaching all content area.
- Clear understanding of curriculum, differentiated instruction, and child development
- Must possess ability to utilize technology in the enhancement of student learning
- Have the ability to work collaboratively in a team situation
- Excellent verbal and written communication skills
- Knowledge of a wide range of instructional and intervention strategies
- Ability to problem solve and think critically
- Strong organizational and time management skills

QUALIFICATIONS

The successful candidate will possess a minimum of a bachelor’s degree in secondary education, special education, social work, counseling, or related field; Ohio 5-Year Professional or Resident Educator Grade 7-12 Integrated Language Arts license or the ability to obtain an Alternative Resident Educator License.

Three years of teaching experience preferred. Ability to document identity and employment eligibility within three (3) days of original appointment as a condition of employment in compliance with Immigration Reform and Control Act requirements.

LICENSURE OR CERTIFICATION REQUIREMENTS

Current and valid State license. Must be highly qualified in area of content

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the employee filling this position, who will be required to follow instructions and perform any duties required by the employee's supervisor or designee.

I have read the above job description and fully understand my responsibilities.

Employee Signature: _____

Date: _____